

September 6, 2019

TO: Alternatives to Incarceration (ATI) Work Group Members
FROM: Rigo Rodriguez, ATI Work Group Facilitator
RE: Meeting on September 11, 2019 to Approve Recommendations

The purpose of this memo is to provide information to ATI Work Group members to prepare for next week's meeting, which will be held on Wednesday, September 11, 2019, from 2-4 PM at the Hubert H. Humphrey Comprehensive Health Center, 2nd Floor Auditorium, located at 5850 S. Main Street, Los Angeles, CA, 90003.

The central objective of next week's meeting is to adopt the recommendations developed by the ATI Ad Hoc Committees to address the issues and achieve the goals identified in the ATI Work Group's *Interim Report* targeting persons with clinical behavioral health needs (i.e., clinical mental health needs, substance use disorders, and co-occurring disorders). This memo describes each agenda item, lists the materials needed for the motion to adopt the recommendations, and explains the decision-making process.

A. Agenda Items

The ATI Work Group agenda for the upcoming meeting covers four items.

1. The first agenda item is the meeting opening, which will provide an opportunity for members of the public and ATI Work Group members to introduce themselves, to familiarize themselves with the agenda, and to understand the decision-making process (explained in more detail later in this memo).
2. The second agenda item is a motion to approve the recommendations from the Ad Hoc Committees. These recommendations are in the attached document entitled *ATI Intercept Roadmap: Goals and Recommendations to Address Key Issues Identified in the Interim Report*. ATI Ad Hoc Committees condensed over one hundred recommendations contained in the original *Interim Report* into seventy-seven recommendations. This agenda item also includes an opportunity for members of the public to express their views on the motion before voting occurs.
3. The third agenda item involves updates on planning activities for justice-involved groups (i.e., women, LGBTQ+, and gender non-conforming persons) and for the community engagement workshops to garner more input and feedback from more community stakeholders. Updates also include information on how to participate in implementation planning activities and how to continue work on the racial equity analyses for the recommendations adopted by the ATI Work Group.

4. The fourth agenda item is a segment for public comments, where members of the public can express their views on any topic covered during the session.

B. Supporting Materials

There are four key documents to support the ATI Work Group's ability to make an informed decision to adopt the recommendations.

1. The first document is the *ATI Intercept Roadmap: Goals and Recommendations*. It contains seventy-seven recommendations spread across seven areas (i.e., six Intercepts and one Infrastructure category). These are the recommendations that the ATI Work Group will be asked to adopt at the upcoming meeting.
2. The second document is a set of slides that provides a visual representation of how the seventy-seven recommendations aim to impact the community-based system of care and the justice system. ATI Work Group will not be asked to adopt these slides. These slides will continue to evolve throughout the remaining parts of the planning process.
3. The third document, *Interim Report—Goals, Recommendations and Analysis*, contains the original goals, issues, analyses, and recommendations that were included in the appendix of the ATI Work Group's *Interim Report*. The goals contained in this third document were approved by the ATI Work Group at its May 23, 2019, meeting. The issue analyses and recommendations in this third document served as basis for the seventy-seven recommendations that are now being presented to ATI Work Group on September 11, 2019.
4. The fourth document, *Racial Equity Analyses*, contains the racial equity analyses conducted by Ad Hoc Committee members for the initial set of recommendations included in the *Interim Report*. These analyses will be continued during implementation planning.

Please review the content of these documents closely before the meeting, especially if you have not had an opportunity to attend any of the Ad Hoc Committee meetings or the last ATI Work Group meeting on August 7, 2019.

C. Decision-Making Process

It will be nearly impossible to adopt all seventy-seven recommendations in a two-hour meeting by discussing each recommendation individually. I thus recommend using a 'consent' calendar

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to adopting the recommendations. This consent calendar approach can be implemented in three steps.

1. The first step begins with the Chair of the ATI Work Group inquiring if a voting member wants to pull an item from the consent calendar for further discussion. Pulling out an agenda item for further discussion does not necessarily mean the voting member supports or opposes the recommendation; it merely signals that the voting member(s) wants to have a discussion on that individual item before voting on it. (Pulling an item from the consent calendar is not a debatable motion.)
2. The second step proceeds with the Chair of the ATI Work Group motioning to approve (i.e., endorse) the recommendations that were kept in the consent calendar. After a voting member seconds the motion, the ATI Work Group members use the ‘Gradients of Agreement’ to vote on the slate of recommendations under the consent calendar.
3. The third step involves holding a discussion on each individual recommendation pulled from the consent calendar. After a voting member motions to approve the recommendation and another voting member seconds the motion, the ATI Work Group discusses the motion. After different perspectives are heard on the motion, the facilitator calls for a vote using the ‘Gradients of Agreement.’

As described in the ATI Work Group’s Decision Making Method (approved on April 11, 2019), a motion is considered ‘approved’ (or endorsed) when there is no voting member blocking the motion. Neutral positions are considered abstentions. If a voting member blocks an endorsement (and subsequent discussions do not produce agreement), the ATI Work group will then resort to a voting method. A motion is considered ‘approved’ by the ATI Work Group if it garners 60% or more ‘yes’ votes of the members present (who would need to constitute a quorum). If a motion does not receive 60% support, it is not considered ‘approved’ by the ATI Work Group members.

Finally, due to the importance of meeting key Brown Act Requirements, we are unable to provide a Call-In Line for the September 11th meeting. However, at that meeting I will review and seek your initial feedback on whether we should provide a Call-In Line given the Brown Act conditions we need to satisfy.